

GOVERNMENT OF ANDHRA PRADESH  
HEALTH, MEDICAL AND FAMILY WELFARE DEPARTMENT  
**DIRECTORATE OF SECONDARY HEALTH**

NOTIFICATION FOR RECRUITMENT OF  
CERTAIN POSTS IN DSH HOSPITALS UNDER THE CONTROL OF  
DISTRICT CO-ORDINATOR OF HOSPITAL SERVICES, DSH, KADAPA

**Notification No.01/2025**

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Applications are invited from the eligible candidates in the prescribed proforma for recruitment of the following posts 1) Lab Technician 2) Radiographer on contract basis and 3) Bio Statistician 4) Lab Attendant, 5) GDA/MNO/FNO, on Outsourcing basis for a period of one year to work in DSH hospitals under the control of District Co-Ordinator of Hospital Services, DSH, Kadapa. The applicants can download the Notification & Application form from the <https://kadapa.ap.gov.in> website.

Filled in applications shall submit in the O/o the District Co-Ordinator of Hospital Services, DSH, Kadapa, "O" Block, New Collectorate, Kadapa, YSR District in office working days from 08-04-2025 to 16-04-2025 from 10.30 AM to 05.00 PM by person or by registered post with all required attached certificates.

**The Last date for receipt of applications is 16-04-2025 at 05.00 PM.**

Applications received after the last date will not be considered and this office is not responsible for any postal delay.

  
DISTRICT CO-ORDINATOR  
OF HOSPITAL SERVICES,  
DSH, KADAPA,  
YSR DISTRICT

**GOVERNMENT OF ANDHRA PRADESH**  
**DIRECTOR OF SECONDARY HEALTH**  
**NOTIFICATION No.01/2025**

Applications are invited from the eligible & interested candidates for recruitment of 1) Lab Technician 2) Radiographer on contract basis and 3) Bio Statistician 4) Lab Attendant, 5) GDA/MNO/FNO, on Outsourcing basis in DSH Hospitals under the control of District Co-Ordinator of Hospital Services, DSH, Kadapa. The applicants can download the application form from <https://kadapa.ap.gov.in> website only.

| Sl. No | Name of the Post | No of posts | Qualification   | Method of Recruitment | Consolidated Pay/ Remuneration (Per Month) |
|--------|------------------|-------------|---|-----------------------|--|
| 01     | Bio Statistician | 01          | Must be BA (Maths) or BA(Econ) or B.Sc(Maths) with statistics or B.Sc(Statistics) of any University recognized by the UGC.  | Outsourcing           | Rs.18500                                   |
| 02     | Radiographer     | 01          | 1) Must possess certificate in CRA/ DRGA/DMIT Course.<br>2) B.Sc (Radiology & Imaging Technology).<br>3) Must be registered in APPMB.   | Contract              | Rs.35570                                   |
| 03     | Lab Technician   | 02          | 1. Must possess DMLT or B.Sc (MLT)<br>2. If Intermediate (VOC) with one year apprenticeship in Govt. Hospitals.<br>3. Must be registered in APPMB.<br>4. In case of candidate possess both DMLT and B,Sc MLT, the maximum percentage secured in any of the above shall be considered. | Contract              | Rs.32670                                   |
| 04     | Lab Attendant    | 02          | 1. Must have passed SSC/10th or its equivalent.<br>2. Must possess Lab Attendant Course or Intermediate (Lab-Attendant Vocational Course) conducted by the Board of Inter Education, AP or from any other institution recognized by the Govt.of AP                                    | Outsourcing           | Rs.15000                                   |
| 05     | GDA/MNO/FNO      | 03          | Must have passed SSC/10th Class or its equivalent from a recognized Board.  | Outsourcing           | Rs.15000                                   |

1. Prescribed application format should be downloaded from the <https://kadapa.ap.gov.in> website only. Any other applications will not be considered and it will be rejected.
2. Any incomplete application & application without proper attachments will be rejected.
3. All Applications should submit at the O/ of the District Co-Ordinator of Hospital Services, DSH, Kadapa, "O" Block, New Collectorate, Kadapa, YSR District in office working days from 08-04-2025 to 16-04-2025 from 10.30 AM to 05.00 PM. By person or by registered post with all relevant attached documents. For any postal delay this office will not held responsible.
4. Applications after the due date (from 08-04-2025 to 16-04-2025 5.00 PM) will not be accepted. The individuals should write name of the post to which she/he applied on envelope cover.
5. Selection of candidates is purely on merit basis and as per rule of reservations.
6. Criteria & Weightage for selection of candidate as per the for total of 100 marks is:

| Sl. No. | CRITERIA  | WEIGHTGE (TOTAL MARKS 100)  |
|---------|---|---|
| 01      | Aggregate of marks obtained in all the years in the qualifying examination            | 75%   |
| 02      | Weightage for experience of Government service including Contract/Outsourcing service | <p><b>Up to 15%</b></p> <p>i) @2.5 marks per six months in Tribal Area.<br/>           ii) @2.0 marks per six months in Rural Area.<br/>           iii) @1.0 mark per six months in Urban Areas.<br/>           iv) No Weightage will be given for the services less than six months for Non-Covid services.</p> <p><b>For COVID staff::</b></p> <p>a) @5 marks per six months<br/>           b) @10 marks per one year<br/>           c) @15 marks per one year six moths<br/>           d) If any candidate worked less than 6 months for Covid, the service weightage shall be 0.8 marks per completed month</p> |
| 03      | Weightage for No. of years since passing qualifying examination                       | <p><b>Upto 10 marks</b></p> <p>@1.0 marks per completed year after acquiring requisite qualification.</p>   |

7. No marks will be considered as service weight age in case of the candidates having experience service (Non covid) less than '6' months and having disciplinary / adverse remarks.

8. Service Weightage marks will be considered, when the service certificate was signed by the concerned Medical Superintendent/ Medical Officer of that DH/AH/CHC along with countersignature by the concerned DCHS, DSH /DM&HO/Superintendent GGH/GMC/Concerned District Head Officer whichever is applicable and also enclose attested copy of appointment order compulsorily.
9. If any service certificate submitted without countersignature from the concerned district authorities & Xerox copy of appointment orders that certificate will not be considered for weightage marks.
10. The Staff who are claiming weightage marks, they shall not be removed from service on any disciplinary grounds/adverse remarks/Un authorized absence.
11. Regarding upper age limit:
  - i) OC Candidate should not have completed 42 years as on 28.02.2025.
  - ii) SC/ST/BC/EWS Candidate should not have completed 47 years as on 28.02.2025.
  - iii) Physically handicapped persons should not have completed 52 years as on 28.02.2025.
  - iv) Ex-service men as per rules in force.
12. Rule of Reservations will apply as per A.P.State Govt. Rules in force.
13. EWS: As per G.O.Ms.No.73 (Ser-D) Dept. Dated 04.08.2021 applicable to the candidates only on production of latest EWS certificate issued by the Tahsildar concerned.
14. The reservation to Women will apply as per General Rule 22-A (G.O.Ms.No.41, WD&CW (Estt.) Department, dt.01-08-1996 and as per the G.O.No.63 GAD (Ser.D) Dept Dated. 17.04.2018.
15. The Rule of Reservation to local candidates is applicable  
**Regarding Local candidature:**
  - a) Zonal/Local: In terms of para 8 of G.O Ms.No.674, GA(SPF)Dept., Dt:20.10.1975 under AP. Public employment (Organization of local cadres and Regulation of Direct recruitment Order 1975); & G.O.Ms.No.124, GA(SPF)Dept., Dt:07.03.2002.
  - b) Reservation to the local candidates is applicable as provided in the rules and as amended form time to time as in force on the date of notification. The candidate claiming reservation as local candidate should enclose the required study certificate (from IV<sup>th</sup> Calss to SSC) Or Residence certificate as the case may be. Subsequent production of the certificate will not be entertained under any circumstances.
  - c) Residence Certificate **will not be accepted**, if a candidate has studied in any educational institutions up to SSC. or equivalent examination, such candidates have to produce study certificates invariably.
  - d) Study certificates from IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, residence certificate from MRO for previous 07 years.
  - E) In the absence of the above certificate the candidate will be considered as Non-Local.
16. District cadre posts are filled with the Local candidates belonging to the YSR Kadapa District only.

17. **PROCEESING FEE::** Each applicant must attach the Demand Draft in favour of " DCHS, KADAPA" from any nationalized banks.

i)for OC candidates:Rs.500/-,


ii) For SC/ST/BC/Physically challenged candidates-Rs.300/-

**Note::** If Any application submitted without D.D. will not be accepted and rejected summarily

**19.Checklist::**

1. Application form
2. Aadhar card
3. SSC marks memo
4. Intermediate marks memo
5. Consolidated/Year wise Marks memos for the post applied as per notification.
6. Certificate of Registration in AP Medical council/ AP Pharmacy council/ AP Paramedical Board.
7. Renewal of registration if any.
8. Study certificates from IV<sup>th</sup> to X<sup>th</sup>.
9. Latest Caste Certificate.
10. PH Certificates (SADEREM Certificate) of Hearing Handicapped. Visually Handicapped, Orthopedically Handicapped if any.
11. Demand Draft in Original.

The Hon'ble District Collector, YSR District & Chairman of District Selection Committee is reserved full rights to change or modify or to cancel the notification without any intimation.

  
District Coordinator  
Of Hospital Services  
Kadapa.

**APPLICATION FORM**  
**DIRECTOR OF SECONDARY HEALTH**  
**HEALTH, MEDICAL & FAMILY WELFARE DEPARTMENT, ANDHRA PRADESH**

**Notification No-01/2025**

**Applications for recruitment of posts to work in DSH  
Hospitals under the control of DCHS, Kadapa.**

Name of the post applied::

|    |   |  |
|----|---|--|
| 01 | Name of the Applicant<br>(In block letters as per SSC Marks list)   |  |
| 02 | Gender  |  |
| 03 | Name of the Father/Husband  |  |
| 04 | Date of Birth<br>(As per SSC marks certificate)   |  |
| 05 | Age as on 28.02.2025  |  |
| 06 | Social Status with Sub-Caste<br>(SC/ST/BC/Others<br>Latest caste certificate issued by<br>Tahsildar to be enclosed) |  |
| 07 | Whether belongs to Physical<br>handicapped Category (Enclose<br>certificate issued by Medical Board in<br>SADAREM)  |  |
| 08 | Whether Ex-Servicemen/women   |  |
| 09 | EWS(Y/N); If yes enclose<br>Latest certificate issued by Tahsildar.   |  |
| 10 | Local/Non Local   |  |

**11. DETAILS OF SCHOOL EDUCATION::**

| SL. No. | Class | Year of Passing | School & Place | District |
|---------|-------|-----------------|----------------|----------|
| 01      | IV    |                 |                |          |
| 02      | V     |                 |                |          |
| 03      | VI    |                 |                |          |
| 04      | VII   |                 |                |          |
| 05      | VIII  |                 |                |          |
| 06      | IX    |                 |                |          |
| 07      | X     |                 |                |          |

Study certificates from IV<sup>th</sup> to X<sup>th</sup> should be enclosed otherwise candidate will be treated as **NON LOCAL**

## 12. Educational Qualification:

| Qualifying Examination | Year of passing | Total Marks | Marks Obtained | % of Marks |
|------------------------|-----------------|-------------|----------------|------------|
|                        |                 |             |                |            |
|                        |                 |             |                |            |
|                        |                 |             |                |            |

## 13. Experience

| Sl. No. | Name of the Government Medical Institution/ Hospital | Experience |    | No of completed Years |
|---------|--|------------|----|-----------------------|
|         |  | From       | To |                       |
|         |  |            |    |                       |
|         |  |            |    |                       |
|         |  |            |    |                       |
|         |  |            |    |                       |

## 14. Address for communication::

|                            |    |
|----------------------------|----|
| Name of the Applicant      |    |
| Name of the Father/Husband |    |
| House No                   |    |
| Street/Village             |    |
| Mandal/Town                |    |
| Pin Code:                  |    |
| Mobile No.                 | 1) |
|                            | 2) |
| Email ID                   |    |

15. Registered in A.P. Medical Council/  
AP Pharmacy council/AP Para Medical Board.: YES/NO

If YES, Registration No.:

## 16. Demand Draft (D.D.) Particulars:

i) D.D.No....., Dt:.....

ii) Amount of Rs.....

iii) Name of the bank:.....Branch:.....

## DECLARATION

I Sri/Kum/Smt..... S/O (or) D/O (or) W/O .....solemnly declare that the particulars given above are correct to the best of my knowledge and belief. I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date, my appointment will be cancelled summarily.

Date::

Place::

SIGNATURE OF THE APPLICANT

### **16.CHECK LIST TO BE ENCLOSED/ATTACHED::**

1. Application form
2. Aadhar card
3. SSC marks memo
4. Intermediate marks memo
5. Consolidated/Year wise Marks memos for the post applied as per notification.
6. Certificate of Registration in AP Pharmacy council/ AP Paramedical Board.
7. Renewal of registration if any.
8. Study certificates from IV<sup>th</sup> to X<sup>th</sup>.
9. Latest Caste Certificate.
10. PH Certificates (SADEREM Certificate) of Hearing Handicapped. Visually Handicapped, Orthopedically Handicapped etc.)
11. Demand Draft in Original.



## EXPERIENCE CERTIFICATE

(Certificate to be issued by the Government Medical Officer/Medical Superintendent concerned)

This is to certify that Sri/Kum/Smt.....  
has worked/ has been working as.....in.....  
.....

as on 28-02-2025.

| Name of the Institution | Rural/Urban/Tribal | Working/Worked period |    | Break of service if any | Reasons for break in service if any |
|-------------------------|--------------------|-----------------------|----|-------------------------|-------------------------------------|
|                         |                    | From                  | To |                         |                                     |
|                         |                    |                       |    |                         |                                     |

I hereby declare that:

1. The services of the above candidate working/worked on Contract/Outsourcing basis during the above period are Satisfactory.
2. He/She does not have any adverse remarks from his/her superiors during the above period of contract/outsourcing services.
3. She is eligible for contractual/outsourcing service weightage as per the rules published in the notification.

Station:

Signature of the Medical Superintendent/  
Medical Officer

Date:

//      Countersigned by //

D.C.H.S./DM&HO/Supdt of GGH/  
Concern Dept., Dist. Head

**Important Note:** the Copy of appointment orders must be enclosed along with the experience certificate, otherwise the weightage marks for contract/outsourcing services will not be considered for final merit list.