



# MECON LIMITED

(A PSU under Ministry of Steel, Govt. of India)

H.O: Doranda, Ranchi-834002;

Phone: 0651-2483000

CIN No.: U74140JH1973GOI001199

Ref. Adv. No:11.73.4.5/2025/Cont/01 dated: 28.05.2025

## RECRUITMENT FOR CONTRACTUAL ENGAGEMENT OF SUPERANNUATED EXPERIENCED PERSONNEL ON FULL TIME FIXED TENURE (FTFT) BASIS

MECON, A Premier Miniratna, Schedule "A", Govt. of India Enterprise under Ministry of Steel, providing Engineering, Consultancy, Contracting and Project Management Services invites application from superannuated employees from Other CPSEs including MECON **THROUGH ONLINE APPLICATION MODE ONLY** for recruitment against the posts for Consultants / Senior Consultants on Full Time Fixed Tenure (FTFT) Basis mentioned as follows:

### 1. IMPORTANT DATES:

Activity	Date
Opening date for submission of Online application	14.06.2025
Closing date for submission of Online application	28.06.2025

### NOTE:

- I. Detailed instructions available on MECON website [www.meconlimited.co.in](http://www.meconlimited.co.in) may please be referred at the time of applying online application.
- II. Candidates, in their own interest are advised not to wait till the last date & time and register their application well within the time. MECON shall not be held responsible, if the candidates are unable to submit their application due to last minute rush.
- III. Candidates should read the instructions in the advertisement carefully before making any entry of selecting options for filling online applications.

## 2. ELIGIBILITY CRITERIA & DETAILS FOR ENGAGEMENT OF SUPERANNUATED EMPLOYEES

Level of Engagement / Post Code	Essential Qualification & Work Experience Required	No. of Posts	Superannuated from Minimum Grade	Monthly Emoluments (Rs.)	Duration of contract period upto	Max. Age Limit
<b>Consultant (Structural) Post Code : 1</b>	BE / B.Tech in Civil Engineering & Superannuated executive of any CPSE with experience in Construction and Site Supervision for Structural work of Industrial Projects	1	E-7 and above	<b>1,00,000</b>	<b>1 Year</b>	<b>64 Years</b>
<b>Consultant (Structural) Post Code : 2</b>	BE / B.Tech in Civil Engineering & Superannuated executive of any CPSE with experience in design engineering of Industrial Structural buildings.	1	E-7 and above	<b>1,00,000</b>	<b>1 Year</b>	<b>64 Years</b>
<b>Sr. Consultant (Mechanical) Post Code : 3</b>	BE / B.Tech in Mechanical Engineering & Superannuated executive of any CPSE with experience in Project Execution.	1	E-8 and above	<b>1,20,000</b>	<b>1 Year</b>	<b>64 Years</b>
<b>Consultant (Civil) Post Code : 4</b>	BE / B.Tech in Civil Engineering & Superannuated executive of any CPSE with experience in Construction and Site Supervision for buildings / Industrial Projects.	1	E-7 and above	<b>1,00,000</b>	<b>1 Year</b>	<b>64 Years</b>

### NOTE:

The required educational qualifications must have been acquired from Universities / Institutes recognized by Government/ accredited by councils / bodies like UGC / AICTE / MCI / ICAI / ICSI set up by Central or State Government for the purpose.

### 2. DOCUMENTARY EVIDENCE FOR WORK EXPERIENCE:

Candidates must submit work experience certificates for all previous employments mentioned in the application form. These certificates should clearly indicate the date of joining, date of relieving, nature of duties or specific areas of experience, relevance of the experience to the applied post, and details of the pay scale & Grade at the time of superannuation.

In the absence of an experience certificate from any past employer, the corresponding work experience will not be considered. Consequently, if the candidate fails to meet the minimum required post-qualification experience due to such omission, it may result in the rejection of their candidature.

### 3. DURATION OF ENGAGEMENT:

- I. The individuals who have superannuated from CPSE are to be considered for Engagement as Advisor/ Sr. Consultant/ Consultant only on receipt of vigilance Clearance/ vigilance inputs.
- II. The duration of engagement shall normally be upto 01 year, at a time, subject to maximum age limit of 65 Years.

### 4. EMOLUMENTS& OTHER BENEFITS:

- I. **Working Hours per day:** As applicable to regular Executive employees or as per organizational requirements.
- II. **Weekly off / Closed Holiday:** As applicable to regular employees.
- III. **Leave:** 18 Days in a year if engaged for the whole year, otherwise on pro rata basis i.e., 1.5 Days per month. The leaves earned in a year shall be non-encashable and shall not be carried forward in case of extension beyond the initial period of engagement.
- IV. **Metro / Site Allowance:** Individuals posted at site locations shall be paid site allowance @ 5% of consolidated emoluments. Individuals posted at Metro locations shall be paid Metro allowance @ 2.5% of consolidated emoluments.
- V. **GPA Policy:** The individual to be engaged as Sr. Consultants / Consultant will be provided a GPA Policy as per Company policy.
- VI. **Accommodation:** As per company policy.

5. **CUT OFF DATE :** The cutoff date for deciding the age and work experience shall be the date of advertisement.(i.e. 28.05.2025)

### 6. SELECTION MODE:

The mode of selection shall be Personal Interview. The mode of selection may be changed, if required, at the discretion of Management.

Before applying the candidates should ensure that they fulfill all the eligibility criteria. Candidature will be subject to verification of details / documents when the candidate reports for interview, if shortlisted or at any stage of the recruitment process/ appointment.

**PERSONAL INTERVIEW:** The list of candidates provisionally shortlisted for the personal interview, along with the date, time, and venue of the interview, will be uploaded on MECON's official website. The same information will also be communicated to the shortlisted candidates through their registered email IDs, as provided in the online application form.

Similarly, the final list of selected candidates will also be uploaded on MECON's website and they will also be intimated about Documents Verification & Medical Examination through MECON website and their registered E-mail ID only.

### 7. TRAVELLING ALLOWANCE (TA) FOR INTERVIEW:

Out station Candidates appearing for the interview for selection shall be reimbursed TA as given below:

Travelling Allowance
III Tier A/C (3A)/ CC by rail / Rs. 7 per Km by road or at actual, whichever is less subject to production of receipt /ticket and / or boarding pass. Rail fare will be regular rail fare (No premium Tatkal /Tatkal).

**Note: Further scrutiny of the application shall be undertaken on the date of Personal Interview, if any claim made in the application is not found substantiated, the candidate will not be allowed to appear for the Personal interview subsequently no TA shall be paid.**

## 8. APPLICATION FEE:

Candidates belonging to GENERAL / OBC (Non-Creamy Layer) category are required to pay a Non-Refundable **fee of Rs.500/-** (*Rupees Five Thousand only*). SC/ST/PwD / Ex-servicemen category are exempted from the payment of application fee. Application fee is to be paid online through payment gateway provided by MECON by clicking on the link "[click here](#)" provided under payment tab, in the online application form.

There will be no other mode of payment of application fee.

Fee once paid will not be refunded under any circumstances. Candidates are therefore advised to verify their eligibility criteria before applying. Applications without fee / less fee shall be rejected.

## 9. MEDICAL EXAMINATION:

The selected candidates are required to enter into contract with MECON. Before rendering the services the selected candidates will have to undergo medical examination. The deployment of the selected candidate shall be subject to being found medically fit.

## 10. PLACE OF POSTING:

Candidates may be posted in any project / location / office of the Company as per the requirement. Only candidates willing to serve anywhere in India should apply.

## 11. TERMINATION OF CONTRACT:

- (a) The contract shall automatically be terminated on completion of period of contract. No notice shall be issued to this effect.
- (b) During the period of contract:
  - I. The service/contract of the candidate can be terminated by MECON by giving one month's notice or one month's contract fee in lieu of notice period to the candidate without assigning any reason. However, such notice/contract fee is not required in the event of termination due to any commission or omission of misconduct committed by the candidate.
  - II. The candidate can terminate his services/contract by giving to MECON one month's notice in writing or by giving one month's pay in lieu of notice period.
  - III. The service/contract of the candidate can be terminated at any time without any prior notice on medical evidence that the candidate is unfit and/or likely to be unfit for efficient discharge of his assigned duty for a considerable time for the reason of ill health provided always that the decision of the company that the candidate is unfit/or likely to continue to be unfit shall be final and conclusively binding on the candidate.

## 12. HOW TO APPLY

- I. Candidates satisfying the conditions of eligibility criteria shall apply online through our website [www.meconlimited.co.in](http://www.meconlimited.co.in) → **Careers** → **Career Opportunities** → **Click here to apply Online** on the dates as shall be notified on the website. No other mode of submission of application is allowed.
- II. While applying online, candidate needs to upload the following documents: -
  - a) Scanned copy of the recent passport size colour photograph **in jpg/jpeg format** (size not exceeding 40 KB).

- b) Scanned copy of signature with Blue / Black ink pen **in jpg/jpeg format**(size not exceeding 40 KB).
- c) **Self-Attested** scanned copies of the documents **in pdf format** as follows:
1. Matriculation / Secondary Board level Certificate /Mark sheet / Municipal birth certificate, in support of age.
  2. Final/Provisional Certificate for Graduation and Post-Graduation, as applicable.
  3. All year semesters / All year's mark sheets or consolidated mark sheet in support of requisite educational qualification.
  4. Work Experience Certificate / other documents as mentioned at Para Sl.No.2 in support of experience claimed.
  5. PAN Card and Aadhar: **If any Mismatch if found in Aadhar number filled during online application and uploaded Aadhar Card, the application will summarily be rejected.**
  6. Discharge / Service Certificate in case of Ex-Servicemen.

**NOTE :**

- a) While uploading the scanned documents in online, the candidates are required to ensure that the scanned documents are legible, self-attested, and not encrypted or password-protected; else the application may get rejected.
- b) In case of multiple documents, all the documents should be merged into a single PDF file not exceeding 1 MB and uploaded.
- c) The prescribed format of SC/ST/ OBC (NCL)/PWD/EWS/Ex-servicemen/Sportspersons Certificates is available at **www.meconlimited.co.in → Careers → Career Opportunities (may be downloaded)**.
- d) **Aadhar Card is mandatory for online application purpose and for uploading with documents. If any mismatch is found in Aadhar number filled during online application and uploaded Aadhar Card, the application will summarily be rejected.**

**13. GENERAL INFORMATION AND INSTRUCTIONS:**

- i. Only Indian Nationals are eligible to apply.
- ii. Mere registration of candidature submission of application and fulfilling the eligibility criteria gives no right to any candidate to appear for discussion for contract.
- iii. The Candidate shall produce **all original certificates / documents** before interview failing which they will neither be interviewed nor be paid any TA.
- iv. The successful candidates shall be required to furnish their GST Registration number, if applicable.
- v. Furnishing of wrong/ false information/ uploading **overwritten & not legible documents** will lead to disqualification and MECON will not be responsible for any of the consequences of furnishing such wrong / false information. If at any stage during the process of awarding the contract or rendering the service, it is found that candidate has furnished wrong / false information or is found ineligible with respect to any of the eligibility parameters, his / her candidature will be rejected and the contract, if issued, will be cancelled forthwith.

- vi. Company takes no responsibility to collect any certificate/ remittance sent separately. Candidates are advised, in their own interest, to ensure that all the required certificates/ testimonials are uploaded.
- vii. Each document to be uploaded while applying online should be duly Self Attested.
- viii. Such officers who availed VRS or similar such scheme thereby meaning Golden Handshake or who resigned from the services of CPSE Which was their penultimate service in their career progression sequence are not eligible for this advertisement.
- ix. Such officers who have been terminated from their services for any delinquent behaviour / corrupt practices or for any other reason whatsoever shall not be considered for engagement. Such officer against whom the disciplinary proceeding is pending ever after their superannuation shall not be eligible for this advertisement.
- x. Before applying, **candidates are advised to go through the requirements of essential qualification, requisite experience, age etc. and satisfy themselves that they are eligible for the posts.** When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and **decision of MECON shall be final.**
- xi. No modifications are allowed after candidate submits the online application form. If any discrepancies are found in the data filled by the candidate online and that of the original testimonies, the candidature of such candidates may be liable for rejection. Hence, utmost care should be taken to furnish correct details before submitting the online application.
- xii. The outstation candidates eligible for interview will be reimbursed Travelling Allowance (TA) to & fro Rail Fare by the shortest route from the mailing address, as mentioned in the application, to the place of interview, as mentioned above under Sl.No.7.
- xiii. The outstation candidates eligible for interview will be required to submit the filled in Travelling Allowance (TA) form along with proof of travel i.e. tickets (for both Onward & Inward journey), bank account no. of candidate and IFSC Code No. of Bank Branch for payment of TA. Candidates having **"Wait Listed"** tickets for Rail journey shall be paid TA, limited to sleeper class only. In the event of non-submission of proof for return journey, TA for return journey shall be limited to sleeper class only.
- xiv. If any certificate etc. is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same in either Hindi or English language.
- xv. The candidates must have an active E-mail ID& Mobile number which must remain valid for at least next one year. All future communications with the candidates will take place only through E-mail. Candidates have to ensure accuracy of their E-mail ID& Mobile number. No change in E-mail ID& Mobile number as declared in the online application will be allowed.
- xvi. Mere submission of application and fulfilling the eligibility criteria gives no right to any candidate for claiming employment in MECON. The Company reserves the right to alter any of the advertised condition depending upon the circumstances.
- xvii. MECON reserves the right to raise the minimum eligibility standards for short listing of the candidates for interview / selection of candidates etc. MECON also reserves the right to fill or not to fill or partially fill any of the above vacancy without assigning any reasons whatsoever.

- xviii. MECON also reserves the right to cancel / restrict / modify / alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof.
- xix. Any modifications / amendments / corrigendum related to the advertisement will be published on MECON's website [www.meconlimited.co.in](http://www.meconlimited.co.in) only. Hence, candidates are requested to regularly check the website for updates.
- xx. Candidates are also advised not to respond to unscrupulous advertisements appearing in any newspaper. For authenticity of any advertisement the candidate may check on MECON's website **[www.meconlimited.co.in](http://www.meconlimited.co.in)** only.
- xxi. All correspondences / announcements with respect to above recruitment process shall be done through E-mail / Notices on MECON website **[www.meconlimited.co.in](http://www.meconlimited.co.in)** only. Important information regarding recruitment will be available on MECON's website only and as such, candidates are advised to visit the same frequently. Responsibility of receiving, downloading and printing of the Interview Letters, information / communication etc. will be of the candidate. Company will not be responsible for any loss of E-mail sent, due to invalid / wrong Email ID provided by the candidate in online application or due to any other reason. Candidates are advised to retain the same E-mail ID and Mobile number active for at least 1 year.
- Queries, if any, candidates may write to **Email ID: [recruitment@mecon.co.in](mailto:recruitment@mecon.co.in)** only or Contact **No.0651-2483571/2483043** between 10 AM to 05 PM on working days i.e. Monday to Saturday (Exclude 2<sup>nd</sup> & 4<sup>th</sup> Saturday) (on dates as notified on the website).
- xxii. Applications that are incomplete, not in prescribed format, not legible, without the required certificates and without requisite fee, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.
- xxiii. No hard copies of documents are required to be sent. However, hard copy of online application is required to be submitted at the time of interview, if called for.
- xxiv. The candidates not short listed for interview / not selected shall not be communicated regarding the status of their candidature. No correspondence will be entertained about the outcome of the application, at any stage.
- xxv. Tax Deduction at Source (TDS): The income Tax or any other tax liable to be deducted, as per the prevailing rules, shall be deducted at source from the monthly remuneration.
- xxvi. Canvassing by a candidate in any form shall disqualify his / her candidature.
- xxvii. He/she will have no right to claim regular employment in MECON Limited. Later, by virtue of its contractual engagement.
- xxviii. He/she shall keep confidential all information / transactions / data pertaining to MECON Limited received by him/her directly or indirectly.
- xxix. He/she shall be governed by the above terms & conditions as may be modified from time to time.
- xxx. He/she shall apply only for one position.
- xxxi. No correspondence shall be entertained about the outcome of the application.
- xxxii. Any modifications / amendments / corrigendum in the advertisement will be given on MECON's website [www.meconlimited.co.in](http://www.meconlimited.co.in) only. Hence, candidates are requested to regularly check the website for updates.

- xxxiii. Management reserves the right to cancel the advertisement/selection process. The advertised vacancy/post is tentative and may increase/decrease any time without any prior information.
- xxxiv. Any dispute with regard to recruitment against the above advertisement will be settled within the jurisdiction of Ranchi (Jharkhand) only.

**14. MECON's DECISION FINAL:**

The decision of Chairman & Managing Director, MECON Limited in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

**Chief General Manager (HR)**  
**MECON Limited, Vivekananda Path,**  
**Doranda, Ranchi – 834002, Jharkhand.**